

Capital Improvements Program Committee
Regular Meeting Minutes
August 20, 2014

Members & Staff Present: Kathy Barnard, Stacie Jo Pope, Joyce Davis, Linda Murray, Pete Chamberlin, Robert Houseman, David Owen

Members Absent: Bob Tougher, Jim Shildneck

Kathy Barnard, Chairperson opened the meeting at 8:00 am.

Meeting Schedule: The meeting scheduled was discussed as follows:

August 27th – cancelled

September 3rd – Electric Dept & Parks & Rec

September 10th – Public Works

September 17th – Library

All meetings to be at 8 am at Library

Workshop on CIP Development:

Fire & Rescue Department:

Deputy Chief Tom Zotti reviewed the department requests.

2015 Request for annual contribution to the Fire Department Rolling Stock & Apparatus Capital Reserve Account in the amount of \$176,000

Requests for years 2016 – 2014 are for the anticipated replacement of the rolling stock and apparatus per the replacement program.

Public Safety Building:

2015 Request for \$15,000 to the Public Safety Building Capital Reserve Account for anticipated Architectural & Engineering work. Proposal is to set aside \$15,000 per year to have the design money in place for year 2021. Placeholder for year 2022 in the amount of \$4,750,000 for a major renovation/replacement for the PSB.

Dave Owen will look at the PSB Reserve Account to verify that building design & engineering will be covered under this reserve account. The original account was set up for repairs to the PSB.

Linda suggested that the committee may want to look at this amount with the possibility of increasing the amount.

Town Manager:

Lehner Street Property Purchase:

2015 Project Request for Lehner Street properties – purchase & demo in the amount of \$130,00

Lots are appraised at \$50,000 each, Demolition is estimated at \$30,000

This project is anticipation of the Foss Field complex project that is currently scheduled for year 2018.

Joyce Davis commented/recommends that when the Foss Field complex project comes to the table that all the properties on Lehner Street be looked at for the best use of all the current assets.

Town Hall Furnishing:

2015 Project request for \$100,000 for new furnishings for the town hall.

The meeting adjourned at 8:50 am

Respectfully Submitted,

Stacie Jo Pope